

AmeriCorps Seniors 2025 Final Rule

Stipend Program Checklist

Last Updated 11/07/2024

To help you implement the final rule updates, we have created a detailed checklist. This checklist includes recommended steps to guide you in making the required changes to your program, ensuring a smooth transition.

- Read [email announcement](#) from Sept. 4, 2024
- Read AmeriCorps Seniors Final Rule [fact sheet](#)
- Read Appendix A.15: FY 2025 Final Rule Changes of the Operations Handbook ([FGP](#), [SCP](#))
- Read [AmeriCorps Seniors Regulation Updates](#) to the Code of Federal Regulations
- Read program-specific Code of Federal Regulations ([FGP](#), [SCP](#))

01

Modernized Income Calculation

Applicable to FY 2024 Awards starting Oct. 1, 2024

- Participated in the October 2024 [Grantee Essentials TTA Call](#)
- Reviewed Appendix C.6: Sample AmeriCorps Seniors FGP-SCP Income Review Form of the Operations Handbook ([FGP](#), [SCP](#))
- Updated my organization's intake form
- Updated my organization's income calculation
- Updated my organization's Policies and Procedure Manual
- Reviewed other forms and updated income requirements

02

Stipend Continuation During Administrative Leave

Applicable to FY 2024 Awards starting Oct. 1, 2024

- Participated in the October 2024 [Grantee Essentials TTA Call](#)
- Read regulation [45 CFR 2551.23\(i\)](#)
- Read [Final Rule Provisions on Administrative Leave](#)
- Identified situations that have occurred to prevent volunteers from serving
- Assessed the impact on service, length of time unable to serve
- Defined temporary absence
- Reviewed current absence policy
- Added administrative leave definition
- Included seven days calendar requirement for requesting extension
- Developed a plan for volunteers to reenter service
- Read Appendix A.19: AmeriCorps Seniors and SCP-FGP in Times of Disaster of the Operations Handbook ([FGP](#), [SCP](#))
- Verified that Administrative Leave definition does not include situations that fall under the Temporary Disaster and/or Emergency Allowance

03

Supplementing Stipends

Live with FY 2025 Awards

- Read the Supplementing Stipends section of the 2025 FGP / SCP Continuation or Renewal Notice of Funding Opportunity