# Living Allowance Calendar and Statement Information

			Direct Deposit				Direct Deposit
Period	Start Date	End Date	Date	Period	Start Date	End Date	Date
202501	12/15/2024	12/28/2024	01/03/2025	202515	06/29/2025	07/12/2025	07/18/2025
202502	12/29/2024	01/11/2025	01/17/2025	202516	07/13/2025	07/26/2025	08/01/2025
202503	01/12/2025	01/25/2025	01/31/2025	202517	07/27/2025	08/09/2025	08/15/2025
202504	01/26/2025	02/08/2025	02/14/2025	202518	08/10/2025	08/23/2025	08/29/2025
202505	02/09/2025	02/22/2025	02/28/2025	202519	08/24/2025	09/06/2025	09/12/2025
202506	02/23/2025	03/08/2025	03/14/2025	202520	09/07/2025	09/20/2025	09/26/2025
202507	03/09/2025	03/22/2025	03/28/2025	202521	09/21/2025	10/04/2025	10/10/2025
202508	03/23/2025	04/05/2025	04/11/2025	202522	10/05/2025	10/18/2025	10/24/2025
202509	04/06/2025	04/19/2025	04/25/2025	202523	10/19/2025	11/01/2025	11/07/2025
202510	04/20/2025	05/03/2025	05/09/2025	202524	11/02/2025	11/15/2025	11/21/2025
202511	05/04/2025	05/17/2025	05/23/2025	202525	11/16/2025	11/29/2025	12/05/2025
202512	05/18/2025	05/31/2025	06/06/2025	202526	11/30/2025	12/13/2025	12/19/2025
202513	06/01/2025	06/14/2025	06/20/2025	202601	12/14/2025	12/27/2025	01/02/2026
202514	06/15/2025	06/28/2025	07/04/2025	202602	12/28/2025	01/10/2026	01/16/2026

AmeriCorps VISTA strongly recommends you sign up for direct deposit to receive your living allowance. To set up direct deposit, go to <u>my.americorps.gov</u>. If your direct deposited living allowance payment does not arrive by the date listed, contact the AmeriCorps Hotline at 1-800-942-2677.

Living allowance payments made by check will arrive approximately five days after the direct deposit date.

Deposit dates may differ if your disbursement is from a grant made to your sponsoring organization.

	AmeriCorps	Tax	Payment for pay period through: 2/13/20> Tax withholding status: S Allowance claimed: 1				
The stipend amount is zero for members who selected the Education Award. For members who selected	ifer Smith Market Street ling, CA 96024	Additional tax withholding: 0 Days paid this period: 14 Days paid this year: 56					
the stipend, this line shows how much accrued during the pay period.	AMERICORPS VISTA ALLOWANCE STATEMENT						
X	We are paying you:	This payment	Year to date				
	Living Allowance:	\$383.46	\$1,533.84				
	Settling-in Allowance:	\$0.00	\$0.00				
	End-of-Service Stipend:	\$0.00	\$0.00				
	Other:						
If a member was overpaid by VISTA, there would be a	We are deducting:	This payment	Year to date				
dollar amount listed here.	Fed Income Tax Withholding:	\$23.01	\$92.04				
	Life Insurance:	\$0.00	\$0.00				
	Supplemental Advance Collected:	\$0.00	\$0.00				
	Tax and Court Levies:	\$0.00	\$0.00				
	FICA Deductions:	\$0.00	\$0.00				
		This payment	Year to date				
Social Security and Medicare (FICA) are not	Total Paid:	\$383.46	\$1,533.84				
withheld from the living allowance, nor are state	Less Total Deductions:	\$23.01	\$92.04				
or local income taxes.	Plus Advanced EIC:	\$0.00	\$0.00				
However, if you select the end-of-service stipend, FICA will be deducted	Net Check:	\$360.45	\$1,441.80				
from those payments.	End-of-Service Stipend accrued t	his pay period: \$0.00					
	End-of-Service Stipend paid t	his pay period: \$0.00					
	Current End-of-Service St	ipend balance: \$0.00					
[	For assistance, please contact the VISTA Member Support Unit at 800-942-2677.						
	Notice- NO UNEMPLOYMEN						

## **AmeriCorps VISTA Living Allowance Frequently Asked Questions**

## **Starting Service**

#### How do I receive my living allowance payment and travel reimbursements?

As an AmeriCorps VISTA member, you are required to have your biweekly living allowance sent via electronic funds transfer or direct deposit, except when this form of payment would cause unusual hardship. (For hardship cases, contact the VISTA Member Support Unit (VMSU) to have payments made by paper check.)

To set up direct deposit, you must complete the direct deposit form under "My Living Allowance" in the My AmeriCorps portal. You will need your bank account number and your bank's routing number. Contact your banking institution if you have questions. Any error in account or routing information may result in delay of your living allowance. Reissue of payment for living allowances can take up to two to three weeks. Please take time to verify your financial information in My AmeriCorps before your service begins.

#### When do I get my first living allowance payment?

You will receive you first living allowance payment two to three weeks after your first day of VISTA service. It depends when your start date falls in the living allowance payment calendar. If you start in the middle of a pay period, you will receive your first living allowance payment in about two weeks. If you start at the beginning of a pay period, you will receive your first living allowance in about three weeks. You will never receive your first living allowance payment service. See the living allowance payment calendar to check the pay period end dates.

#### How will I get reimbursed for my relocation travel costs?

To receive reimbursement for relocation travel, you must submit a Relocation Assistance Request Form in your My AmeriCorps account. Relocation travel reimbursement takes four to six weeks from when the VISTA Member Support Unit receives the signed form, and it is paid by direct deposit separate from the living allowance.

#### When will I get my settling-in allowance (or relocation as it is sometimes called)?

If you are entitled to a settling-in allowance, it will be included in your first living allowance payment.

## **During Service**

#### When do I get paid?

Please see the living allowance calendar under member benefits on AmeriCorps.gov. You are paid every two weeks, and the official pay day is Friday. The payments will be direct deposited into your account.

#### What do I do if my living allowance is delayed?

Double check the direct deposit information you entered in My AmeriCorps. Any error in account or routing information may result in delay of your living allowance. Contact the AmeriCorps Hotline. Please be aware that any reissue of payment for living allowances can take up to two to three weeks. Make sure you take time to verify your financial information in My AmeriCorps before your service begins.

#### How can I view my living allowance earning statements online?

Go to My AmeriCorps and click on My Living Allowance from your member home page. Living allowance earning statements are in the first box under your member information.

#### What address is listed on the living allowance statement?

The address listed is your current address while you are in service. If you are no longer in service, it will be your permanent address.

#### Why does the "End-of-Service Stipend" line amount list \$0.00?

If you selected the Segal AmeriCorps Education Award, this line amount will always be \$0.00. If you selected the stipend, it would show how much of the stipend accrued during each pay period.

#### Why weren't any taxes withheld? Am I having enough taxes taken out?

The taxes that are withheld are based on the W-4 you completed at the beginning of service. The more allowances on your W-4 means less taxes will be withheld. If you feel like the taxes being withheld are not going to be enough to cover what you will owe, you can make changes to your withholding by filling out another W-4 through My AmeriCorps.

## **Close of Service (COS)**

#### How can I get reimbursed for my travel back to where I moved from after my year of service?

The VISTA Member Support Unit will email instructions on how to complete and submit the Request for AmeriCorps VISTA Close of Service Travel Assistance form. It will be emailed to you at least 15 days before your service end date. Close of Service travel reimbursement takes from four to six weeks once the VISTA Member Support Unit receives the signed form. This will come as a direct deposit payment separate from your living allowance.

#### If I selected the end of service stipend, when will I get that?

The stipend is generally disbursed automatically with the last two living allowance payments, provided if service is completed as scheduled and end-of service documents are completed properly and submitted to the Regional Office. Members who continue in AmeriCorps VISTA immediately after completing a year of service will receive their stipend for the first year in the final pay period for that term of service, provided all documentation has been completed and submitted in a timely basis.

For information regarding the Eli Segal Education Award and further discussion of the financial support members can receive, please refer to Chapter 5 and Chapter 14 of the <u>AmeriCorps VISTA Member</u> <u>Handbook</u> you have additional questions, please contact the AmeriCorps Hotline at 1-800-942-2677 or submit a request online at <u>AmeriCorps.gov/Contact</u>.